Thomas Jefferson Planning District Commission
Regional Vision ▪ Collaborative Leadership ▪ Professional Service

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)
DRAFT Minutes, August 6, 2026

COMMISSIONERS PRESENT	IN PERSON	REMOTE	STAFF PRESENT	IN PERSON	REMOTE
Albemarle County			Christine Jacobs, Executive Director	x	
Ned Gallaway	x		David Blount, Deputy Director	x	
Mike Pruitt	x		Laura Greene, Finance Director	x	
Fluvanna County			Laurie Jean Talun, Regional Program Manager	x	
Tony O'Brien	x		Isabella O'Brien, Regional Environmental Planner II	x	
Tim Hodge	x				
Greene County					
Tim Goolsby	x				
James Higgins	x				
Louisa County					
Tommy Barlow					
Manning Woodward	x				
Nelson County					
Ernie Reed			**GUESTS/PUBLIC PRESENT**		
Jesse Rutherford			Keith Smith	x	
City of Charlottesville			Yonna Smith	x	
Jen Fleisher	x				
Michael Payne, Chair	x				

1. CALL TO ORDER:

a. Call to Order, Roll Call:

The Thomas Jefferson Planning District Commission (TJPDC) Chair, Michael Payne, presided and called the TJPDC meeting to order at 7:02 pm. David Blount took attendance and certified that a quorum was present.

b. Vote to Allow Electronic Participation (if needed):

None

2. MATTERS FROM THE PUBLIC:

a. **Comments by the Public:** None.

b. **Comments provided via email, online, web site, etc.:** None.

3. <u>ADMINISTRATION:</u>

a. Introductions

Chair Payne introduced Kate Wythe, who began work at the TJPDC on July 1 as the Director of Regional Planning and Operations. Kate offered a few remarks about her background. Members also introduced themselves to new Commissioner Tim Hodge (Fluvanna County).

b. Special Recognition

Christine Jacobs presented Keith Smith with the 2026 Robert W. Baker Achievement Award from the Virginia Association of Planning District Commissions, recognizing him for his efforts to promote regional planning and development in Virginia.

c. Remote Participation and All-Virtual Meeting Policy

Christine Jacobs shared that for the TJPDC to allow electronic participation and all-virtual meetings for its public bodies, the Virginia Freedom of Information Act requires the Commission to annually adopt a policy on electronic participation and all-virtual meetings. The proposed policy is the same as adopted last year by the Commission.

Motion/Action: On a motion by Tim Hodge, seconded by Tony O'Brien, the Commission unanimously voted to adopt the Remote Electronic Meeting Participation and All-Virtual Meeting Policy, as presented.

d. Appointments for Next Meeting:

a. **Central Virginia Regional Housing Partnership (TJPDC Member)**
b. **TJPDC Corporation (Fluvanna Member)**

Christine Jacobs highlighted the purpose and work of both the CVRHP and the TJPDC Corporation. Commissioners discussed several possible scenarios regarding the appointments to be made at the September 3 Commission meeting.

4. <u>PRESENTATIONS:</u>

a. Regional Housing Study Update

Laurie Jean Talun, Regional Program Manager, updated the Commission on the 2027 Regional Housing Study, a two-year examination to assess current and future housing challenges in the region. The study will identify needs and trends, develop solutions and support local funding and planning efforts with helpful data for local decision making. The last regional study was done in 2019. She also noted that the next housing summit for the region will be held next April.

b. Draft Solid Waste Management Plan

Isabella O'Brien, Regional Planner, presented the draft FY27 Solid Waste Management Plan. She explained details about how the solid waste planning unit (Albemarle, Charlottesville, Fluvanna, and Greene) conducts an annual census of solid waste and recycling activities and manages the solid waste planning requirements. She then gave an overview of development of the latest update to the plan's goals, which included a survey, a community workshop and utilization of an advisory committee.

5. *CONSENT AGENDA:

a. Minutes of the June 4, 2026 Commission Meeting
b. May and June Financial Reports
    i. June Dashboard Report
    ii. May and June Consolidated Profit & Loss Statement
    iii. May and June Balance Sheet
    iv. May and June Accrued Revenue Report

Motion/Action: On a motion by Tim Hodge, seconded by Jen Fleisher, the Commission unanimously approved the Consent Agenda as presented.

6. NEW BUSINESS:

a. FY26 QUARTER FOUR (APRIL – JUNE) FINANCIAL REPORT AND PROFIT/LOSS PRIOR YEAR COMPARISON

Laura Greene, Finance Director, briefed the Commission on the FY26 year-end financial reports, focusing on the fourth quarter. She discussed the status of net quick assets, unrestricted cash on hand, net revenue, and other related financial information.

Motion/Action: On a motion by Tim Hodge, seconded by Mike Pruitt, the Commission unanimously accepted the Quarter Four financial report, as presented.

b. RURAL HEALTH TRANSFORMATION STAFF MEMO/RESOLUTION OF SUPPORT

David Blount, Deputy Director, provided an overview of this initiative that stems from the federal H.R. 1 legislation. PDCs have been asked by the state to be implementation partners for mobile and hybrid rural healthcare projects by administering grants awarded for the like of mobile clinics, telehealth initiatives, and other efforts to expand access to healthcare. The state is looking for eight to 10 PDCs with which to partner. Commissioners had questions about particulars of how the program would work administratively. Christine Jacobs offered that there are still many unknowns, and that the resolution would authorize TJPDC to continue to investigate this possibility and to, act if prudent to do so.

Motion/Action: On a motion by Tim Hodge, seconded by Mike Pruitt, the Commission unanimously approved the "Resolution to Authorize Participation in the Rural Health Transformation Program," as presented.

7. Old Business:

None

8. Executive Director's Report:

a. Monthly Report

Christine Jacobs noted that her report was included in the meeting packet. She highlighted information about the submission of Smart Scale applications by TJPDC staff; the kickoff of the Rural Long Range Plan work; additional money awarded for the PATH program; and the possibility of applying to the state for funding to develop a Debris Management Plan.

9. Other Business:

a. Roundtable Discussion by Jurisdiction

b. Next Meeting – September 3, 2026, 7:00 pm

Items for next meeting:

i. VATI Presentation/Update (6 months)
ii. WIP Grant – New Program Funding
iii. Community Development Block Grant (CDBG) 101
iv. Draft FY28 Projected Annual Budget and Local Revenue Requests
v. HOME and CDBG CAPER Draft Presentation and Public Hearing, Resolution
vi. Solid Waste Plan/Public Hearing
vii. Rural Long Range Plan Update
viii. Resolution Authorizing Signing DRPT Master Agreement
ix. Housing Preservation Grant Pre-Application and Inter-Governmental Review and Resolution – For Consideration/Approval
x. July Financials

10. Adjournment:

Motion/Action: The meeting was declared adjourned at 9:11 pm.

Commission materials and meeting recording may be found at www.tjpdc.org